

POSITION DESCRIPTION

Position title	Assistant in Nursing. Enrolled Nurse
Employment type	Permanent, Casual
Position reports to	Director of Nursing
Direct reports	Nil
Location	Ulladulla Office

Role Purpose

To provide competent and appropriate professional holistic nursing care to current and future care recipients, carers and their families within the community, within the role boundaries set down for Assistants in Nursing or Enrolled Nurse.

The home nursing care for care recipients is provided under the supervision and responsibility of a Registered Nurse (Primary Nurse) within a defined geographic area.

Responsibilities	Key responsibilities
	Deliver person care services and supports including transport support
	Identify change or deterioration in clients
	Monitor weight, blood pressure, vital signs in line with care and services plan
	Obtain and store medication when authorised to do so
	Support specialised nursing care where skilled to do so (e.g catheter care)
	Support the RN team in delivery of palliative nursing care
	Respond to an incident, injury or emergency
	Administer medication when trained and authorised to do so
	Support medication self-administration by clients when trained and authorised to do so
	Provide domestic assistance if required
	Support food and fluids consumption
	Support client mobility, choice and independence
	Complete and maintain up-to-date documentation and progress notes
	Maintain confidentiality and privacy of client and client records
	Adhere to infection control and Work Health and Safety requirements
Vision and values	• Maintain high personal and professional standards whilst adhering to the role boundaries set down for Assistants in Nursing • Always behave consistently with MUNA's values • Adhere to, and comply with organisational policies, processes and procedures, using appropriate systems where required • Take responsibility for personal performance and professional development through participating in formal and informal performance and development frameworks and processes • Support and promote a strong safety culture by ensuring all work activities are performed in compliance with the organisation's Work Health and Safety Policy

Qualifications, experience, skills and knowledge
Mandatory requirements (Selection criteria): • Formal qualifications in relevant area of health: Current Level III Assistant in Nursing, Enrolled Nurse qualification (AHPRA registered desirable), Current First Aid Certificate, Current NSW Driver's License. • Demonstrated ability to work effectively in a team environment. • Excellent communication skills, both written and verbal. • A commitment to quality and continuous improvement.
Desirable criteria: • Previous experience in community nursing. • Aged care experience. • NDIS experience.
Other requirements: • Abide by the Aged Care Code of Conduct at all times. • Provide evidence of entitlement to work in Australia, the maintenance of such entitlement being critical to continuance in the role. • Maintain all registrations, qualifications and competencies required for the role.

- Be prepared to undertake any and all tasks requested within the position holder's skills, competence and training.

Key relationships

- This role reports to the Senior Nurse/Team Leader and any Registered Nurse responsible for the care of the client such as the Care Partner

This Position Description contains a general overview of the position and is not intended to be a complete statement of all accountabilities, responsibilities, tasks and outcomes. The responsibilities and requirements are subject to change from time to time as mutually agreed.